

Education Mini Grant Application for Hispanic/Latino Learners

Purpose: Education Mini Grants for Hispanic/Latino Learners are intended to support imaginative, content-based K – 12 projects for Hispanic/Latino children classified as English Language Learners (ELL), Limited English Proficient (LEP), and Non-English Proficient (NEP), and who are enrolled in an English as a Second Language (ESL) program. Projects involving Spanish language students are also eligible. These projects must have emphasis in the humanities in content areas such as literacy, multicultural studies, history, social studies, archeology, literature, and ethics. Projects may include activities and materials to involve parents of Hispanic/Latino learners in the support of student learning. Projects with emphasis concerning the centennial of the Mexican Revolution and the bicentennial of Mexican Independence are also eligible.

Education Mini Grant projects for Hispanic/Latino Learners should have the following characteristics:

- Humanities subject-area content.
- A direct relationship to student achievement in English proficiency.
- A clear instructional focus.
- A demonstrated relationship to the Arkansas Department of Education curriculum frameworks.
- Activities at building level, classroom level and community level.

The deadlines for applications for Education Mini Grants for Hispanic/Latino Learners will be the first day of every month except December, depending on availability of funds. We encourage you to check with the council before applying to be sure that grant funds are available.

Applications must meet the requirements specified in the Arkansas Humanities Council's *Guidelines for Grant Applications*, pages 1-6 and 15-16, **except for the following special instructions, which modify some of the requirements.** These special instructions follow the order of the instructions in *Guidelines for Grant Applications*.

1. Public and private schools are eligible to apply for Hispanic/Latino Learners Education Mini Grants, as are other entities, as long as they collaborate with schools.
2. There is a special cover sheet for Hispanic/Latino Learners Education Mini Grants (attached). There is no application form. See "To apply" below. The maximum grant amount for a Hispanic/Latino Learners Education Mini Grant is **\$1,000**.
3. The superintendent(s) **and** the principal(s) of the school(s) involved in the proposed project must endorse the project by signing the cover sheet in the spaces provided.
4. For budget instructions, see "To apply" below. There are no cost-sharing requirements for Hispanic/Latino Learners Education Mini Grants.
5. Submit the original plus **seven** copies of the entire grant application. If making the required copies is a barrier to submitting an application, call Jama Best at 501-320-5761.
6. Projects may begin no earlier than the 15th day of the following month after the deadline at which the proposal is submitted. For example, a project submitted at the March 1 deadline may begin no earlier than April 15.
7. Equipment includes, but not limited to, wall maps, globes, digital cameras, and computers.

To apply: Use no more than **five pages** to answer the following questions. **Please number your responses.** Place the completed cover sheet (attached) on top of your answers, and mail or deliver the **original plus seven copies** of your application to **Jama Best, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock AR 72201.**

- 1. Project description.** Tell us concretely what you want to do and how your project meets the six bulleted criteria at the top of the previous page. Include names, places, dates, and activities. You may apply this school year for activities that will take place next school year

- 2. Provide a detailed explanation for the following questions.**
 - a. How was your project planned?**

 - b. What is the humanities content?**

 - c. Who are your humanities scholars and what will they do?** One or more, preferably from outside the school, must be involved. See the definition of a humanities scholar on page 2 of *Guidelines for Grant Applications*. Include a concrete one- or two-paragraph summary of the scholars' qualifications **relevant to your project**. *Please do not submit resumes.* Be sure to state whether the scholar(s) have agreed to participate as described.

 - d. Who will benefit from the project?** Be specific about types of audience and numbers.

 - e. How will you get the word out about your project to those who will benefit?** If your project involves only classroom activities that students will be required to participate in, it is not necessary to answer this question. However, it is essential to answer in some detail if students or teachers will have to be recruited for your project, or if your project has a community outreach component.

 - f. How will your project be evaluated and who will do it?** Describe the assessment process. Include a measurable form of assessment to determine the outcome of the success of the project. Provide details as to those who will evaluate the project. It is always good to have a diverse number of individuals (teachers, students, parents, humanities scholar(s), etc.) to evaluate a project.

 - g. Provide the Arkansas Department of Education Curriculum Frameworks associated with the project.** Include the number and brief synopsis of each.

- 3. Budget.** Tell us item by item precisely what you want to spend education minigrant funds for. Itemize all requested items within the budget. Include the item, a unit cost, quantity, and a total amount for each. Although there are no cost-sharing requirements for education minigrants, please list any other external funds that you have for your project by source and amount.

If you have questions or would like further information, please contact Jama Best, program officer, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock, AR 72201 or by phone at 501-320-5761 or via email at jamabest@sbcglobal.net.

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Arkansas Humanities Council
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Cover Sheet

1. Name, address, and telephone number of applicant organization:

2. Name, title, business address (if different from 1), and business telephone number (if different from 1) of project director. **Provide an alternate way to contact you, such as a home phone number, email address, or cell phone number.**

3. Amount of grant requested (maximum \$1,000):_____.

4. Grant period (the period during which the grant funds will be spent):

From _____ To _____
month day year month day year

5. List school(s) involved in the project by name, grade levels, and county:

6. Superintendent(s) and principal(s) of the school(s) involved must endorse this application by signing below:

name	signature	title	telephone
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name	signature	title	telephone
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name	signature	title	telephone
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name	signature	title	telephone
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