

**Arkansas Humanities Council**  
**Raising Education Achievement and Competence in the Humanities**  
**(R.E.A.C.H.) Grant Application**

Name, address, and telephone number of applicant organization

Project Director's name, address, email and telephone number

Amount of Grant Request (\$2,000 maximum) \_\_\_\_\_

Proposed Grant Period (The grant period is the time during which grant funds will be spent and the project will be conducted. The begin date must reflect the 15<sup>th</sup> day of the following month to which you apply or later).

From \_\_\_\_\_ To \_\_\_\_\_  
 Month Day Year Month Day Year

List school(s) involved in the project by name, grade level, city, and county

Superintendent(s), Principal(s), and Project Director(s) of the school(s) involved must endorse this application by signing below.

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Name	Signature	Title	Date
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Name	Signature	Title	Date
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Name	Signature	Title	Date
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Name	Signature	Title	Date
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## To Apply

To apply, please provide details to the statements below. Use no more than **six pages** to answer the following. Number all pages. Once complete, please mail the original signed application and six copies to Jama Best, Senior Program Officer, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock, AR 72201.

1. **Description of proposed project.** (Provide specifics as to what is to be accomplished during the grant period and the difference this project will make if funded)
2. **Planning** (Tell us how the project was planned. Be specific about how humanities scholars and representatives of the school were involved in the planning)
3. **List the humanities scholar(s) and their involvement with the school, and briefly explain what they will do. A Humanities Scholar Participation Agreement form must be submitted by each humanities scholar that participates in the project.**
4. **Identify the grade level, number of students, number of teachers, and others who will benefit from this project.**
5. **If applying for professional development, please provide information to the following statements:**
  - **Provide specifics as to the conference to which you hope to attend. State the name of the presenter(s) and their title(s); provide an agenda and any pertinent materials describing the conference and its location.**
  - **Describe how the knowledge gained from attending the conference will be beneficial to you as a teacher and to the students you teach.**
  - **In order to attain funds from the Arkansas Humanities Council for professional development, teachers/librarians must agree to disseminate information obtained from the course/workshop to other teachers in their schools. The teacher/librarian must provide the AHC with information on how they plan to disseminate the information.**
  - **State the number of professional development hours to be attained through this conference.**
  - **State as to whether or not this is an Arkansas Department of Education approved conference.**

6. **When evaluating the effectiveness of the project, please provide information to the following:**
  - **For all classroom and field trip projects, the project director must provide a pre- and post test to determine verifiable results of the project. It must be submitted with the final report following the completion of the project. (Do not include the name(s) of the students being tested.)**
  - **When evaluating the project, please include all humanities scholars, teachers, students and any others who may provide details about the effectiveness of the project.**
  
7. **Provide the Arkansas Department of Education Curriculum Frameworks associated with the project.** (Include the number and brief synopsis of each.)
  
8. **Budget**
  - **Provide an itemized list of expenditures to include the item, a unit cost, quantity, and a total amount for each.**
  - **You may include any shipping and handling charges if applicable.**
  - **If applying for mileage reimbursement, state each individual to receive reimbursement, the “from and to” locations, number of roundtrip miles, and a total amount.**
  - **If applying for lodging and meals, state each individual to receive reimbursement, cost per day, number of days, and a total amount.**

If you have any questions, please do not hesitate to contact Jama Best, Senior Program Officer, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock, AR 72201, by phone at 501.320.5761 or via email at [jamabest@sbcglobal.net](mailto:jamabest@sbcglobal.net).

